

Health and Safety Inspection Report

Manchester Eye and Cosmetic Clinic
Ltd t/a Face & Eye



Conducted by: Colette Howley CMIOSH

Conducted on: 06/03/2019

Prepared by

Citation Ltd

11/3/2019

Citation Ltd. Workplace Inspection

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Manchester Eye and Cosmetic Clinic Ltd

2 Gibwood Road Northenden
Manchester
M22 4BT
England

11/03/2019

Dear Judith,

Please find enclosed the health and safety inspection report that covers matters discussed with either yourself or nominated contacts at your premises on 06/03/2019. The report may identify site-specific hazards or shortcomings in your health and safety management system. If that is the case it will include specific recommendations that will assist in you completing these.

Delay in progressing these recommendations may leave the business open to further scrutiny or possible enforcement action by relevant enforcement authorities.

If there is any area in this report that is unclear or if there are any items you wish to discuss, please contact me via our head office or alternatively on my direct number 0161 503 8553

It is important to ensure that if you move, alter your business premises or any of your working practices, or you are visited/contacted by an Enforcement Officer, you should inform me or the Health and Safety helpline 03458 444 848 at the earliest possible time so that the appropriate advice can be given.

Finally may I take this opportunity to thank yourself and your staff for the help and co-operation extended to me during my visit.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read 'C. Howley', written in a cursive style.

Colette Howley CMIOSH

Safety and Health Practitioner

Introduction

This report is designed to assist you in managing and prioritising the health and safety risks in your workplace.

At Citation, we appreciate that all businesses will have competing demands for their time and resources and that health and safety may not always appear to be the greatest priority. However, it is very important for you to consider the recommended actions contained within this report as they are based upon the observed/stated conditions and your working practices and reflect your legal obligations under health and safety law.

The priority rating is provided to assist you in planning the required actions. Whilst you should review each recommended action on its own merits, it is important to remember that all items need to be addressed.

Even the smallest change in employers' or employees' actions or behaviour could reduce (if not eliminate) the potential for an accident occurring, thus avoiding the loss of working time/productivity, and reduce the potential for Enforcement Authority action (at worst leading to a criminal prosecution or intervention costs) or civil claim, that could have a damaging effect on your trading reputation.

This report refers to the condition of the premises at the time of inspection. However, there may be areas that were not inspected and there may have been situations that have arisen since the inspection. We therefore urge you to read the contents of this report in conjunction with the relevant guidance contained within your Health and Safety Policy documentation.

When carrying out inspection visits our consultants will use their experience, skills and expertise to identify matters in respect of which you may not be complying, either totally or in part, with relevant statutory health and safety provisions. However, especially given the finite amount of time that can be allocated to the visits, our consultants may not identify every example of non-compliance and Citation gives no warranty, expressed or implied, that they will do so. Unless you draw the consultant's attention to a specific matter and request his (or our) advice, we cannot be held responsible for any instance of non-compliance that the consultant may not identify.

If you make changes to your business premises/activities/personnel which may affect health and safety, or where there has been an accident, or an Enforcement Officer has contacted you for any reason, and for any other issues or concerns, please contact your consultant or the Citation Health and Safety helpline, 03458 444 848 to ensure that the correct advice can be provided.

You should also regularly monitor and make changes, where necessary, to your health and safety management system, including risk assessments and safe systems of working, training requirements, etc. in order to ensure continued legal compliance. Particular attention should be given following any business changes or workplace related accidents/incidents or near misses.

Citation cannot accept any responsibility for any failure by the company to comply with the recommendations contained within this report, or any changes that are subsequently made in relation to the company's premises, equipment or processes that were not disclosed during the visit.

Health and Safety Inspection Report

Place of Inspection:	Manchester Eye and Cosmetic Clinic Ltd t/a Face & Eye	Date of Inspection:	06/03/2019
Name of Consultant:	Colette Howley	For the Attention of:	Judith Fox

Priority Definitions:

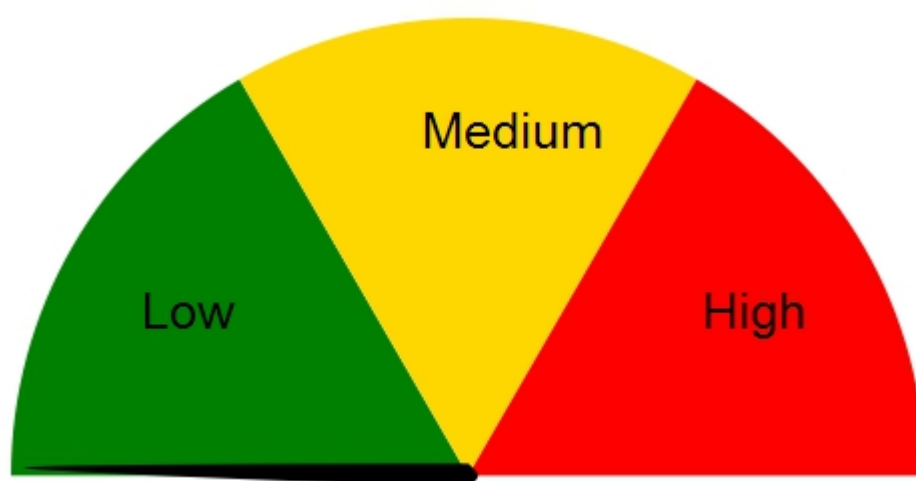
Immediate Priority	Immediate action is required to remove an observed or stated dangerous condition/practice that is likely to cause an imminent risk of a fatality, serious personal injury or ill health. This also applies to a situation that could lead to a Prohibition Notice being issued by an Enforcing Authority and /or which may lead to legal proceedings being instigated by an Enforcing Authority. An Immediate Action Form will have been provided at the time of the visit.
High Priority Act Now.	Contravention of statutory requirements that could lead to fatal or serious personal injury, ill health, issuing of an Improvement Notice and / or which may lead to legal proceedings being instigated by the Enforcing Authority. These matters require urgent action.
Medium Priority	Contravention of statutory requirements which could lead to personal injury or an ill health effect, the receipt of an Enforcement letter and / or legal proceedings being instituted by the Enforcing Authority indicating an area of non-compliance. These matters require a planned programme of action to eliminate or control the risk identified.
Low Priority Consider Improvements.	Recommendations for ensuring compliance with best practice or stated policy and procedures. Enforcement action is less likely, although accident or property damage is possible. The recommendations made are desired improvements, precautions or techniques consistent with good health and safety control and practice.

Executive Summary

During the inspection of the premises a number of non-compliances were identified. These are listed in priority order below.

Consultant comments
An extremely high standard of health and safety was observed during the visit. The consultant would like to acknowledge the positive safety culture of Manchester Eye and Cosmetic Clinic.

Non Compliance - Immediate	0.
Non Compliance - High	0.
Non Compliance - Medium	1.
Non Compliance - Low	0.
Compliance	81.



Risk Rating is Low

Medium	
Category	Observations
Asbestos	It was good to see that the asbestos register was available. There has previously been a refurbishment which the asbestos register takes into consideration. To support this register, it is advised to compile a documented asbestos management plan.

Access and Egress. Observations & Recommendations

Positive observations
<ul style="list-style-type: none"> Good housekeeping. <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>Good housekeeping (1)</p> </div> <div style="text-align: center;">  <p>Good housekeeping (2)</p> </div> </div>

Fire Safety Site Observations. Observations & Recommendations

Positive observations

- Fire detection and alarm.



[Call point and
fire action
notice](#)

- Emergency lighting.



[Emergency
lighting
bulkhead](#)

- Fire extinguishers serviced annually and checked monthly.



[Fire extinguishers](#)

Workplace Health, Safety and Welfare. Observations & Recommendations

Positive observations

- Suitable welfare facilities.

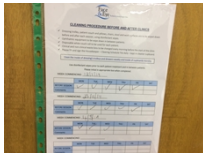


[Welfare provisions \(1\)](#)



[Welfare provisions \(2\)](#)

- Suitable cleaning and disinfection.



[Cleaning procedure record](#)



[Taps designed to reduce the risk of cross contamination](#)

Asbestos. Observations & Recommendations

Observations	Recommendations	Priorities	Responsible Person	Recommended Deadline Date
<p>It was good to see that the asbestos register was available. There has previously been a refurbishment which the asbestos register takes into consideration. To support this register, it is advised to compile a documented asbestos management plan.</p>	<p>In order to document your asbestos management arrangements, it is advised to compile an asbestos management plan. As much of the information which goes into the plan is usually obtained from the asbestos survey, it may be easier to obtain a copy of the survey first.</p> <p>The HSE have an example of an asbestos management plan accessible via the following link: http://www.hse.gov.uk/asbestos/assets/docs/managementplan.pdf</p> <p>The plan (it can be written or computer based but should be readily available) should include details of:-</p> <ul style="list-style-type: none"> • who is responsible for managing the asbestos • accessibility to the asbestos register • planning of work that may involve its disturbance • the arrangements for monitoring its condition and • communicating your plans • how and when the plan is updated. <p>Materials that are in good condition can safely be left in-situ. The management plan should then be periodically reviewed in order that it remains relevant and up-to-date.</p>	<p>Medium</p>		

Drugs and Medication. Observations & Recommendations

Positive observations

- Suitable storage of drugs and substances.



[Suitable storage](#)



[Freezer daily record](#)

Waste. Observations & Recommendations

Positive observations

- Suitable waste disposal.



[Safe disposal
of clinical
waste](#)

Conclusion

The assessor believes that the information contained within this inspection report to be correct at the time of printing. The report is based on matters that were observed or came to the attention of the assessor at the time of the visit and should not be relied on as an exhaustive record of all possible risks or hazards that may exist. Hazards associated with the organisation's business should be addressed during the risk assessment process.

During the course of the inspection, not all areas within the premises or equipment may have been inspected, however, any issues that were apparent and visible at the time were either verbally commented upon or included in this report.

It will be important to ensure that if any new equipment is introduced into the organisation or any new work activities commence, appropriate risk assessments are compiled to comply with the Provision and Use of Work Equipment Regulations and any training that is required is completed by relevant members of staff.

In order to maintain the integrity of the inspection process and to protect all parties, the assessors will not divulge the contents of the inspection report to any unauthorised person without prior agreement or if legally obligated to do so.

Sign Off:

Client Representative: Judith Fox



Citation Consultant:

EMPLOYMENT LAW | HEALTH AND SAFETY | TRAINING

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- Fire Alarm Servicing
- Fire Extinguisher Servicing
- Emergency Lighting Testing

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- PAT Testing

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- GDPR Readiness Assessment

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